



Date written: 2001  
School Council Ratified: 21 August 2017

Date reviewed: 2017  
Next review: 2020

**This Policy has been developed by members of School Council.  
This includes both parent and DET representatives.**

### **RATIONALE**

School assembly is an important time to share information, an opportunity to showcase achievements, and a chance to engage the community. Effective, entertaining and punctual assemblies add considerably to the efficiency of our school.

### **AIMS**

To bring the entire school together at a formal assembly to exchange information and important messages, to meet school visitors, to present awards and recognitions, and to engage parents and community members in the operations and celebrations of the school.

### **IMPLEMENTATION**

A whole school assembly will occur each Friday afternoon at 2.50pm in the hall.

The student school leaders will generally conduct the assembly, assisted by the Principal or nominated person.

The assembly will include the singing of the Australian National Anthem.

All announcements or activities that are to form part of the assembly must be detailed to the student school leaders with sufficient time before the assembly.

Student awards and recognition of student achievement will be a focus of the assembly.

School Captains will generally announce and teachers will present student awards.

Brief student performances will be scheduled regularly throughout the year.

Special guests to assembly will generally be scheduled early in the assembly so they may leave if they wish, and will usually be introduced by school captains.

Parents and community members are always welcome to observe the school assembly.

### **EVALUATION AND REVIEW**

The Greenhills Primary School Assembly Policy will be reviewed as per School Council Policy and School Council will evaluate its relevance in line with community expectations as represented by parent members on School Council.